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WBAA
WESTERN BALKANS ALUMNI ASSOCIATION

WBAA open call for projects



WBAA projects – When will it happen?

Round 1:

6 projects on national level: 1500 EUR per country (total 6 000 EUR) and projects should focus on outreach/member recruitment. This first round is also type of trial to check reality and needs for further projects.

Round 2:

up to 80 000 EUR

Open Call will be launched in April

Round 3:

Budget up to 41 000 EUR plus “left-overs”

Summer 2019

3 type of projects:

Small projects

Medium projects

Large projects



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PROJECT SCHEMES

How much money can my project get?



PROJECT SCHEMES

- **Small projects: up to 1,500 Euro**
- **Medium projects: between 1,500 and up to 5,000 Euro**
- **Large projects: Between 5,000 and up to 10,000 Euro**

Support of four main types of WBAA projects:

1. Events for Erasmus+ and WBAA promotion
2. Training sessions for volunteers and WBAA members (capacity building, career development, project or entrepreneurship skills, etc.)
3. Other outreach projects providing knowledge exchange and networking opportunities.
4. Strengthening Higher Education Quality



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Small projects:

Up to 1.500€

Are made available for projects that meet at least one of the clusters listed above.

Projects can be local, national or regional.

Up to 30,000 Euro can be used within the Small projects scheme.

Academic conference attendance costs may not be higher than 20% of the solicited budget.



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Medium projects:

Up to 5.000€

Are made available for projects that meet at least one of the clusters listed under above.

Projects need to be at least on national level, ideally regional.

Academic conference attendance cost may not be higher than 10% of the solicited budget.

Support from the WBAA service provider is provided for costs that may be invoiced, such as catering and accommodation.

Not pre-financed



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Large projects:

Up to 10.000€

Are made available for projects that meet at least one of the clusters listed under above.

Project needs to be Regional. Minimum of 4 countries, ideally 6.

Academic conference attendance cost may not be higher than 10% of the solicited budget.

Support from the WBAA service provider is provided for costs that may be invoiced, such as catering and accommodation.

Not pre-financed

Reimbursement

The golden rule for all reimbursements is still:

We ALWAYS need a receipt, otherwise we cannot reimburse the costs!

Eligibility of costs

Only eligible costs can be due to legal obligations be reimbursed by the service provider.

The following costs are considered eligible:

- Actual costs incurred during the implementation of the action (not before and not after the project implementation period)
- All costs must be indicated in the overall budget for the action
- All cost must be identifiable, verifiable and necessary for the implementation of the action
- All costs incurred must be paid before the submission of the final report

Reimbursement

Ineligible costs:

The following costs are not eligible:

- debts and debt service charges (interest);
- costs declared by the beneficiary(ies) and financed by another action or work programme receiving a European Union (including through EDF) grant;
- purchases of land or buildings
- currency exchange losses;
- credit to third parties.

Payment process and timeline

The reimbursement claim consists of:

- filling in the online reimbursement form
- sending the originals of all tickets/invoices/receipts/boarding passes based on the requirements mapped out in the form to the service provider:
- in case of online bookings, a comprehensive print out of the confirmation including a clear indication of the price and the booking date (often, this is the e-mail confirmation date for the online ticket) is required
- all invoices which are not in English, French, German, Russian, Portuguese, or Spanish, must be explained/clarified in English by the project implementers to be accepted.

The reimbursement claim including the originals mentioned above must be submitted not later than four weeks after the event/activity. Missing documents and information at the end of the deadline may result in reimbursement of the sufficiently documented claims only.

DOCUMENTS FOR PROJECT APPLICATION

- WBAA Projects Open Call
- WBAA Projects Application
- WBAA Projects Declaration
- WBAA Agreement of partnership
- WBAA Projects Budget
- WBAA Cost Regulation WBAA Projects



next steps



✓ 2019 1_WBAA
Projects_Application



✓ 2019 2_WBAA
Projects_Budget
calculation



✓ 2019 3_WBAA
Projects_Declar
ation



✓ 2019
4_WBAA_finan
cial regulation
of WBAA pro...

EVALUATION CRITERIA

Outreach (Regional, National, Local)

Cooperation

Objectives and Relevance

Impact

Quality of Internal Management

Visibility

Feasibility and Efficiency

Inclusion and diversity

Selection

- Procedure for the first and second round is that members will send the project proposal and budget calculation
- Ranking list will be create based on evaluation criteria
- This list will be shared with the Regional Board for Feedback
- Final approval from EC

In the third round it could be an option involve “neutral members” as officers to pre-select projects. This needs to be analized and developed



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OPEN CALL: WBAA PROJECTS

Q&A Round

